



Sharing Center COVID-19 Volunteer Screening

These guidelines and criteria are strict rules for all staff, volunteers, vendors and any other individuals that plan on visiting the Center or any other Sharing Center-represented individuals present in the community.

Screening Questions

A “yes” response to any questions from 3-7 disqualifies volunteering at this time. If 3-7 are all “no”, you are pre-qualified to volunteer.

Volunteer Name: Print _____

1. Do you meticulously adhere to the Wisconsin or Illinois shelter in place guidelines, including directives on social distancing and mask use? Y____ N____
2. Age: _____ Volunteers younger than 15 are not eligible at this time.
3. To the best of your knowledge, have you been in close contact with a person in the last 14 days who:
 - Has tested positive the virus Y____ N____
 - Is waiting for a COVID test result Y____ N____
 - Traveled to a quarantined area or hot spot? Y____ N____
 - Showed symptoms of this virus? Y____ N____
4. Are you or a household member currently experiencing, or have you or a household member experienced in the last 14 days, any symptoms of the virus, some of which are fever, body aches, coughing, nasal congestion, runny nose, sore throat, cough, shortness of breath, loss of taste or smell, and/or breathing difficulties? Y____ N____
 - a. Have you taken medication to treat any of these symptoms in the last fourteen days? Y____ N____
5. Have you been to an event with more than 10 people in attendance in the last 14 days? Y____ N____ (bars, weddings, house parties, church, funerals, etc.)
6. Have you traveled to a restricted country in the last 14 days? Y____ N____
7. Have you traveled on a boat, plane, train, subway or in/to a high-risk area within the last 21 days? Y____ N____

Rules for all Volunteers

1. Take your temperature before you leave home each day you are scheduled. If elevated, stay home and call your supervisor.
2. If you have any COVID symptoms, stay home and call your supervisor. (See #4 above)
3. When you arrive, we will take your temperature again. If elevated, you will be sent home.
4. When volunteering, do not share pens, pencils, phones, computers or other equipment. Absolutely no contact with pantry participants or their vehicles.
5. Everyone entering the Center and Center community-based volunteers, uses hand sanitizer upon entering.
6. EXPECT that shifts, or opportunities, may be cancelled or modified with short notice.
7. Maintain 6-foot separation from others at all times and always wear a clean mask.
8. Keep hands away from face, eyes and mouth.
9. Clean workstation and commonly touched areas frequently with alcohol wipes/disinfectants.
10. Frequently wash hands for at least 20 seconds with antibacterial hand soap and warm water, or use 60-95% alcohol-based hand sanitizer if soap and water are not available. Clean and wash your hands before, during, and after volunteering.

Volunteer Signature _____ **Date** _____

STAFF: VOLUNTEER IS ELIGIBLE? YES NO

STAFF NAME _____ **DATE** _____